

**VISEGRAD NETWORK FOR RESEARCH, EDUCATION AND
ACADEMIC MOBILITY - VNDREAM
CONSORTIUM AGREEMENT FOR DELIVERING A JOINT SECOND
CYCLE DEGREE IN INTERNATIONAL RELATIONS: EUROPE
FROM VISEGRAD PERSPECTIVE
AMENDING THE VNDREAM CONSORTIUM AGREEMENT OF 1
OCTOBER 2012 WITH FURTHER MODIFICATIONS**

commencing from 30.09.2015

This consortium agreement is established between:

- 1/ Uniwersytet Jagielloński w Krakowie, represented by Prof. dr hab. med. Wojciech Nowak, Rector
- 2/ Masarykova univerzita, represented by Doc. PhDr. Mikuláš Bek, Ph.D., Rector
- 3/ Pécsi Tudományegyetem, represented by Prof. Dr Zeller, Gyula, Senior Vice Rector
- 4/ Univerzita Mateja Bela v Banskej Bystrici, represented by doc. Ing. Vladimír Hladlovský, PhD., CSc., Rector

Preamble:

This agreement corresponds and amends provisions of the VNDREAM Consortium Agreement of 1 October 2012 with further modifications.

The agreement establishes the joint procedure for delivering a joint second cycle degree in international relations: Europe from Visegrad perspective.

The Programme is a joint second cycle degree giving access to doctoral studies.

The Programme reflects student workload corresponding to 120 ECTS.

Graduates of this Programme will be awarded a joint degree and will receive a joint second cycle studies diploma in international relations: Europe from Visegrad perspective. The title will be magister, which is an equivalent to national titles of Partner universities being the following:

a/ Matej Bel University in Banská Bystrica: Magister, abbreviated as Mgr.

b/ Masaryk University: Magistr/Magistra, abbreviated as Mgr.

c/ University of Pécs: mesterfokozat

Partner universities consider recognition of the joint degree essential.

To ensure recognition of this joint degree, the programme is accredited or recognised in all Partner universities in accordance with their national regulations.

The setting up of a Joint Degree Programme is based on the following legal framework:

a/ at the Jagiellonian University: Art. 168 of the Higher Education Act of 27 July 2005 amended on 2012, section 572 with further amendments and 2011 and the Minister of Higher Education and Science Executive Directive on Professional Titles Awarded to Graduates, Conditions of Issuing and Components of Graduation Diplomas of 1 September 2011

b/ at Masaryk University, in accordance with Act No 111/1998 Coll., on higher education and amending other laws (the Higher Education Act), Section 47a, study programmes may be carried out in cooperation with foreign higher education Institutions that offer degree programmes with related contents

c/ at the University of Pécs, Act. No. 204/2011 (78th Paragraph) on Higher Education.

d/ at the Matej Bel University in Banská Bystrica, Act. No. 131/2001 on the Higher Education and on further changes and amendments of respective acts, section 54a on joint study programmes.

1. Organisational Structure of the Consortium

1.1 Partner universities agree that the Jagiellonian University in Kraków assumes the role of the Co-ordinator of the Consortium.

1.2 Partner universities establish following organisational structure responsible for decision-making and management of the consortium and joint study programme: General Board, Management Committee, Joint Programme Co-ordinator, Joint Programme Manager and Secretariat.

1.3 General Board decides in all matters relating to this agreement. Its members are: statutory representatives of Partner universities responsible for supervision of international study programmes and academic co-ordinators from each Partner university The General Board evaluates the way the agreement is implemented on annual basis.

1.4 Management Committee is responsible for executive co-ordination of the study programme. In particular this applies to co-ordination of delivery of modules at Partner universities, teaching and assessments methods, quality assurance, drawing learning outcomes, preparation of syllabi, assistance to students in accessing learning resources, assistance to students in applying for financial support related to the programme, supervision of selection and admission process, supervision of marketing and dissemination of

the joint programme. Partner universities agree to nominate up to four representatives with one vote per Partner university.

1.5 The Joint Programme Co-ordinator is the representative of the Jagiellonian University in Kraków.

1.6 The Joint Programme Co-ordinator is responsible for overall co-ordination of the Management Committee activities. In doing so, the Joint Programme Co-ordinator prepares agenda and chairs the Management Committee meetings. The Joint Programme Co-ordinator is also responsible for co-ordination of grants aiming at financing the joint study programme.

1.7 The Joint Programme Manager assists the Joint Programme Co-ordinator in all his/her activities. In particular, the Joint Programme Manager is responsible for preparation of Management Committee meetings, communication between respective bodies of the Consortium, management of grants aiming at financing the joint study programme and communication with the International Visegrad Fund.

1.8 Joint Programme Manager is representative of the Jagiellonian University.

1.9 Partner universities - through the Management Committee - are responsible for recruitment, selection of candidates and marketing of the programme. The management committee meets at least twice a year in the Partner universities on rotating basis to decide about the selection, and to approve of the program outline for the following year and semester.

1.10 Ultimate decision about admission of candidates is made by the Co-ordinator of the Consortium based upon recommendation of the Management Committee.

1.11 The Co-ordinator of the Consortium is authorised to approve the list of admitted candidates.

1.12 Appointed representatives of the Management Committee are allocated one vote per Partner university. Management Committee decisions are adopted by consensus.

1.13 The Co-ordinator of the Consortium is constituted by staff of the Institute of European Studies of the Faculty of International and Political Studies at the Jagiellonian University.

1.14 The Co-ordinator of the Consortium is responsible for executive co-ordination of all administrative, students and financial aspects of the programme. It co-operates closely with Management Committee, and respective administrative bodies of Partner universities.

2. Management and responsibilities of the Co-ordinator of the Consortium.

2.1 The responsibility of the Co-ordinator of the Consortium is overall Institutional supervision of the programme. In doing so, the Co-ordinator of the Consortium acts in a close co-operation with the Management Committee and respective administrative bodies of Partner universities.

2.2 The Co-ordinator of the Consortium in all activities is supported by the Management Committee and the Joint Programme Co-ordinator.

2.3 The Co-ordinator of the Consortium is responsible for chairing the Consortium meetings and its external representation.

2.4 The Co-ordinator of the Consortium is responsible for maintaining full records of the programme. Following the termination of this agreement students files will be deposited in the Jagiellonian University archives. Information about students

records is kept in the Jagiellonian University studies administration electronic system (USOS). Access to this system is open to Jagiellonian University staff administering the Programme. The Secretariat of the Programme makes the student records (Transcripts of Records) from each Partner university available to all Partners.

2.5 The Co-ordinator of the Consortium is responsible for the overall financial management of the programme, including administration of the deduction of tuition fees, distribution of scholarships and managing all expenses related to implementation of the programme.

3. Responsibilities of the Partner Universities.

3.1 The Partner Universities commit themselves to comply fully with the rules and regulations set up in this agreement and in its attachments. In particular, all Partner Universities agree to:

3.1.1 Deliver modules of instruction in accordance with the programme outline as reflected in the Attachment 1 to this agreement.

3.1.2 Implement teaching quality assurance mechanisms in accordance with guidelines provided by the Management Committee of the programme.

3.1.2 Ensure students of this programme full access to their libraries, IT and other academic facilities.

3.1.3 Keep and share relevant students records and transfer students' transcripts.

3.1.4 Provide and share information and documents necessary for the management of the programme at all Partner Universities.

3.1.5 Accept responsibility for all information communicated.

3.1.6 Appoint their representatives in the Consortium decision-making bodies.

3.1.7 Notify to the Co-ordinator of the Consortium and Management Committee any delay in implementation or any event that may negatively impact the overall implementation of the programme.

3.1.8 Participate in promotion, admission and up-dating of the joint study programme in accordance with their home university norms.

4. Organisation of the study programme and student responsibilities

4.1. The joint degree programme has started with the academic year 2013/2014. All the instruction and administration of this joint programme is done in English.

4.2. All candidates establish an application at the Jagiellonian University in Kraków, the Co-ordinator of the Consortium. The Co-ordinator of the Consortium is responsible for the distribution of all applications to the members of the Management Committee, who evaluate the applications in accordance with the Attachments 3 and 4 and 5. Applicants recommended for admission are issued the admission documents and have a right to enroll in the first semester of studies at the Jagiellonian University in Kraków, Faculty of International Relations and Political Sciences. This university (Co-ordinator of the Consortium) remains responsible for the administration of the whole course of studies.

4.3. The workload of the joint programme amounts to 120 ECTS credits of which 60 ECTS credits must be completed in each academic year. After the first semester is spent in Kraków, students spend a semester at each Partner university in the following order:

2nd semester: Masaryk University - students will be enrolled at the Faculty of Social Studies

3rd semester: University of Pécs - students will be enrolled at the Faculty of Humanities

4th semester: Matej Bel University in Banská Bystrica - students will be enrolled at the Faculty of Political Science and International Relations

4.4 At each Partner university, students are enrolled in accordance with the national and university norms and during the respective semesters and they have all rights and duties of a full-degree student, being also entitled to the common administrative services and the use of all university facilities.

During the semesters, students follow the study regulations of the university at which they currently studying, which e.g. means that if a student fails to comply to examination rules and time frames at a given Partner university, he/she follows the respective procedure of that university to deal with the situation.

In issues related to the general character of the joint programme (typically: Final Master Examination, problems influencing progress in studies as such), a decision is taken by the Management Committee.

4.5. During the whole course of studies, students are responsible for covering the tuition fees in accordance with the regulations of the Jagiellonian University in Kraków within the deadlines given by the Co-ordinator of the Consortium for each semester, and for maintaining an active student status as specified in the requirements for studies.

Costs of living and mobility are at the responsibility of each student.

4.6. Complete transcripts of records for all students are submitted by each Partner university to the Co-ordinator of the Consortium within 15 days after the end of the exam and grading period. The consortium agrees to use a grading conversion table, which is included in the Attachment 1 to this agreement.

5. Joint Degree. Diploma and examination procedure.

5.1. Successful completion of all requirements of the programme is awarded a joint degree diploma issued by the Jagiellonian

University in Kraków. This diploma contains all logotypes of the Partner Universities.

5.2. Other elements of this diploma are hereby as follows:

5.2.1 Logotypes and names of all Partner universities and the inscription: "issued in the Republic of Poland"

5.2.2 names of all Partner universities conducting the programme jointly and the name of the academic unit co-ordinating study programme – Faculty of International and Political Studies of the Jagiellonian University.

5.2.3 inscription: "Diploma of graduation joint second-cycle programme of study" including information about professional title gained: magister.

5.2.4 diploma holder photograph sealed by official stamp of the Jagiellonian University.

5.2.5 personal data of diploma holder

5.2.6 space for diploma holder's signature

5.2.7 diploma series number

5.2.8 study programme information including:

a/ form and study level: full time second-cycle programme of study

b/ Study Profile: Academic

c/ Area of Study: the Social Sciences

d/ Field of Study: International Relations

e/ Name of specialty: Europe from Visegrad Perspective.

f/ final grade

g/ name and date of acquiring of the professional title

5.2.9 personal stamps and rector's signature as well as signature of chair of the academic unit implementing a given study program:

Rector of the Jagiellonian University and Dean of the Faculty of International and Political Studies

5.2.10 place and date of issuing a diploma

5.2.11 official stamp of the academic Institution issuing diploma - Jagiellonian University in Kraków

5.2.12 Rectors of contracting Partners agree to authorise Rector of the Jagiellonian University to sign the Joint Second Cycle Diploma on their behalf.

5.2.13 Students will receive an authorised English version of joint diploma containing all information present in the Polish language joint diploma.

5.3 Master examination procedure reflects formal requirements of all Partner Universities.

5.4 Each Partner university makes the list of supervisors and their areas of expertise which is available by the end of the second semester of the programme. The list will be updated each academic year. Examination committee consists of representatives of all Partner universities.

6. Quality Assurance

6.1 Quality of the programme is reviewed by standard evaluation mechanisms of Partner universities; regular course evaluation, student and teachers' evaluation and general evaluation by the graduates of the programme. The evaluation results will be reviewed annually by the Management Committee.

7. Financial Management

7.1 The Consortium budget is established in the form of a Financial Agreement that comes in Attachment 2 to this Agreement.

7.2 The Financial Agreement is drafted in accordance with national regulations of Partner universities and can be up-dated on annual basis

8. Confidentiality and Data Protection

8.1 All information, data and documents other than marketing and promotional material supplied by a Partner university to other Partner university of the Consortium under provisions of this Agreement is a property of the supplying Partner and shall remain confidential.

9. Intellectual Property

9.1 Partner Universities agree to grant other parties of the Consortium a permission to use their respective names and logos exclusively for the purposes related to the implementation of this Agreement.

9.2 Partner Universities agree that Master theses and student essays are subject of intellectual property regulations in accordance with their internal procedures.

10. Arbitration

10.1 Any dispute concerning student affairs, arising out of or in connection to study this Agreement, if not resolved by conciliation or mutual settlement between the parties of this Agreement is

proceeded according to national law of the country where the dispute has arisen.

10.2 In case the dispute is not student-related an Arbitration Panel is established.

10.2.1 Each Partner university nominates one representative.

10.2.2 The decision of the Panel is based on consensus and it shall be final and shall be communicated to the parties involved.

11. Terms and Termination

11.1 The language of the Agreement is English.

11.2 This Agreement is valid for six years.

11.3 It could be modified at any time by consensus expressed in writing.

11.4 In case of a withdrawal of one of the contracting parties, the Consortium will decide about further steps to be taken in order to ensure successful finalization of studies of all remaining students.

11.5 Every Partner Institution may terminate its participation in Consortium by giving twenty four months' written notice to other Partners of the Consortium. Termination of participation in Consortium by one or more Partners does not cause termination of the whole Consortium unless Partners decide about termination in written form.

11.6 The Agreement can be extended by all Partner Institutions based upon the decision taken by the General Board.

12. Final Provisions

12.1 All attachments of this contract constitute integral part of the contract.

12.2 All attachments of this contract may be a subject of change and modifications based on the joint decision of the Management Committee without the need for written amendments to them.

12.3 'VISEGRAD NETWORK FOR RESEARCH, EDUCATION AND MOBILITY (VNDREAM) CONSORTIUM AGREEMENT FOR DELIVERING A JOINT SECOND CYCLE DEGREE IN INTERNATIONAL RELATIONS: EUROPE IN THE VISEGRAD PERSPECTIVE', corresponding to provisions of the VNDREAM Consortium Agreement of 1 October 2012, expires on the date of entry into force the 'VISEGRAD NETWORK FOR RESEARCH, EDUCATION AND ACADEMIC MOBILITY - VNDREAM CONSORTIUM AGREEMENT FOR DELIVERING A JOINT SECOND CYCLE DEGREE IN INTERNATIONAL RELATIONS: EUROPE IN THE VISEGRAD PERSPECTIVE AMENDING THE VNDREAM CONSORTIUM AGREEMENT OF 1 OCTOBER 2012 WITH FURTHER MODIFICATIONS commencing 30.09.2015'.

13. List of attachments which constitute integral part of the contract:

ATTACHMENT 1: CURRICULUM OF THE JOINT SECOND CYCLE DEGREE PROGRAMME IN INTERNATIONAL RELATIONS: EUROPE FROM VISEGRAD PERSPECTIVE

ATTACHMENT 2: FINANCIAL AGREEMENT OF JOINT SECOND CYCLE DEGREE PROGRAMME IN INTERNATIONAL RELATIONS: EUROPE FROM VISEGRAD PERSPECTIVE

ATTACHMENT 3: ADMISSION CRITERIA OF THE JOINT SECOND CYCLE PROGRAMME IN INTERNATIONAL RELATIONS: EUROPE FROM VISEGRAD PERSPECTIVE

ATTACHMENT 4: DETAILED ADMISSION CRITERIA FROM THE ACADEMIC YEAR 2014/2015.

ATTACHMENT 5: THE COMPOSITION OF THE VNDREAM CONSORTIUM BODIES

Signatures and stamps of the Partner universities statutory representatives:

The cooperation contract will come into effect from the date of signing.

1/ Uniwersytet Jagielloński w Krakowie, represented by Prof. dr hab. med. Wojciech Nowak, Rector

2/ Masarykova univerzita, represented by Doc. PhDr. Mikuláš Bek, Ph.D., Rector

3/ Pécsi Tudományegyetem, represented by Prof. Dr Zeller, Gyula, Senior Vice Rector

4/ Univerzita Mateja Bela v Banskej Bystrici, represented by doc. Ing. Vladimír Hladlovský, PhD., CSc., Rector

**ATTACHMENT 1: CURRICULUM OF THE JOINT SECOND CYCLE
DEGREE PROGRAMME IN INTERNATIONAL RELATIONS:
EUROPE FROM VISEGRAD PERSPECTIVE**

1. The main objective of this joint curriculum is to allow students and faculty of the Partner universities to benefit from exchange of best practice in studying and teaching in the academic field of international relations and European studies from perspective of Visegrad region.
2. National rules of Partner universities are applied as Institutional framework for delivery of teaching modules, student assessment and examination as well as issuing of joint diploma.
3. Curriculum regulations of this joint programme are established as following:
 - 3.1 The programme lasts four semesters, which corresponds to total number of 120 ECTS.
 - 3.2 Upon the completion of all requirements of the programme students obtain the title of magister.
 - 3.3 The workload students must complete is 60 ECTS per year. In case a student fails to comply to 30 ECTS per semester requirement internal administrative and financial regulations of Partner university facing such situation are applied. Each Partner university offers number of subjects corresponding to 30 ECTS per semester minimum.
 - 3.4 Consortium Partners make sure entire academic offer of the programme is complementary and corresponds to national regulations with regard to subject area of international relations.
 - 3.5 All students begin their study programme at the Jagiellonian University. During the first semester of the programme students build their competence in core subjects of international relations and are introduced into the subject area of European integration process in the perspective of the Visegrad countries.
 - 3.6 Following the first semester in Kraków students spend a semester at each Partner university in the following order: a/ Masaryk University - second semester, b/ University of Pecs - third semester, c/ Matej Bel University in Banska Bystrica.
 - 3.7 During the third and final semesters students attend subjects offered on regular basis, Master thesis seminars and carry out individual research

culminating in submission of Master's thesis and final examination. Master thesis is to be written during the last two semesters of the programme. All Partners agree to follow internal rules concerning time table for completion and examination session of Partner university, which hosts the students at a given semester. All Partner universities agree to follow internal rules concerning time table for submission and Master's thesis examination of the university hosting students in the final semester. In case of failure to submit Master's thesis in time internal rules of the Partner university hosting students in the respective semester of the programme are applied in terms of administrative and financial consequences of such situation.

3.8 Faculty members from each Partner university are welcome to deliver guest lectures as well as guest Master thesis seminars at Partner universities. Guest Master thesis seminars are offered in the form of intensive consulting and supervision of the work in progress done by supervisors chosen by the students based on their area of interest.

At the beginning of the third semester students choose who the supervisor of the thesis will be. Master's thesis guidance can be done on the basis of joint supervision: co-tutorial.

3.9 Each Partner university makes the list of supervisors and their areas of expertise which is available at the latest by the end of the second semester of the programme. The list will be updated each academic year. Examination committee consists of representatives of all Partner universities.

3.10 Minimum length of Master thesis is 126 000 characters including spaces. Further requirements for Master theses are specified in detail in MA Thesis Guide.

3.11 Final Master examination takes a form of an oral examination which consists of a Master thesis defense and examination covering the areas of compulsory courses of the programme.

4. Curriculum table:

4.1 A list of subjects is to be up-dated each year by Partner universities and will be offered to students at each Partner university not later than two weeks prior the beginning of each subsequent semester in accordance with academic calendar of respective Partner university, which hosts the students.

4.2 The number of ECTS points assigned to respective subjects in this table corresponds to the overall student workload including teaching contact hours in the form of lectures and seminars as well as readings, essays and presentations. Partner universities retain their home modalities in calculating ECTS points assigned to respective subjects offered.

4.3 **Compulsory** subjects correspond to **80,5 ECTS**. Optional subjects correspond to **39,5 ECTS (including MA Thesis 10 ECTS)**. The **total student workload** corresponds to **120 ECTS minimum**.

First year of study programme

Compulsory (C) subjects: 40,5 ECTS

Optional (O) subjects: 19,5 ECTS minimum

40,5 ECTS (C) + 19,5 ECTS (O)= 60 ECTS minimum

Second year of study programme

Compulsory (C) subjects: 40 ECTS

Optional (O) subjects: 20 ECTS minimum

40 ECTS (C) + 20 ECTS (O)= 60 ECTS minimum

First semester, Jagiellonian University in Kraków:

Subject name	Delivery form: Lecture (L)/ seminar(S)/ language seminar (LS)	Subject status: Compulsory (C)/ Optional (O)	Examination form: Written exam (WE)/oral examination (OE)	Delivery length /teaching contact hours	ECTS
International Relations since 1945	L	C	WE	30	5
Current Developments in International Public Law	L	C	WE	30	5
International Financial Markets	L	O	WE	30	4,5
Theory of International Relations	L	C	WE	30	5
Culture and Society in Contemporary Europe. Dilemmas of Identity and Pluralism	L	O	WE	30	4,5
Some Central European Ideas that Have Mattered	L	O	WE	30	4,5
Europe as Normative Power in Late-Westphalian World. Central-Eastern European Perspective	S	O	WE	30	4,5

Visegrad countries and the European Foreign Policy	S	O	WE	30	4,5
Communism, Postcommunism and Democratization in East-Central Europe	L	O	WE	30	4,5
Religion and identity in Poland	S	O	WE	30	4,5
Intellectual property. Legal standards and protection	L	C	WE	10	1,5
Safety in workplace (BHP)	e-learning	C	WE	4	-----
Polish. History and Culture/ For students whose Polish is native language an instruction in other foreign language is offered	LS	O	WE and OE	60	6

Second semester: Masaryk University

Subject name	Delivery form: lecture (L)/seminar (S)/language seminar (LS)	Subject status: Compulsory (C)/Optional (O)	Examination form: Written exam (WE)/oral examination (OE)	Delivery length/teaching contact hours	ECTS
Energy Security of the EU	L+S	O	WE	30	6
Comparative Politics of European Countries	L+S	O	WE	30	8
Introduction to Governance and Multilevel Politics	L+S	C	WE	30	8
Making of Europe (European system of states since 1648)	L+S	C	WE	30	6
EU in European Politics after 1989	L+S	O	WE	30	6
Europe and Global Politics	L+S	O	WE	30	6
Transformation of Central and Eastern Europe	L+S	C	WE	30	8
Czech history, culture, and language/ For students whose Czech	LS	O	WE+OE	30	4

is native language and instruction in other foreign language is offered					
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Third semester, University of Pécs

Subject name	Delivery form: lecture (L)/seminar (S)/language seminar (LS)	Subject status: Compulsory (C)/Optional (O)	Examination form: Written exam (WE)/oral examination (OE)	Delivery length/teaching contact hours	ECTS
Political Culture in CEECs – with a special focus on Hungary	L+S	C	WE	30	6
Hungarian Language and Culture/ For students whose Hungarian is native language and instruction in other foreign language is offered	L+LS	O	WE+OE	30	6
V4 in transition - focusing on the question of Hungarian democracy	L+S	C	WE	30	6
International Political Economy – the V4 States and the Economic Transformation	L+S	C	WE	30	6
Ecopolity and sustainable development	L+S	C	WE	30	6

Regional integration in CEEC with a special emphasis to V4 the Countries	L+S	O	WE	30	6
Regionalism, local governments, civil society in CEE/V4	L+S	O	WE	30	6
Master's thesis seminar part one: methodology seminar to be chosen by students from the list offered	S	O	Submission of Master's thesis portfolio	30	6

Fourth semester, Matej Bel University in Banská Bystrica

Subject name	Delivery form: lecture (L)/seminar(S)/language seminar (LS)	Subject status: Compulsory (C)/Optional (O)	Examination form: Written exam (WE)/oral examination (OE)	Delivery length/teaching contact hours	ECTS
Political system of Visegrad countries	L	C	WE	30	4
Slovak language, culture and history/ For students whose Slovak is native language an instruction in other foreign language is offered	L+LS	O	WE	30	4
Migration policy in V4 countries	L	O	WE	30	4
Security Environments in the Visegrad Group Countries	L	O	WE	30	4
Geopolitics of V4 Countries	L	C	WE	30	4
Introduction to diplomatic methods: bilateral and European diplomacy	L	O	WE	30	4
Economic integration of Europe	L	C	WE	30	4
Europe and internal/external borders	L	C	WE	30	4

Master's thesis seminar part two: to be chosen by students from the list offered	S	O	WE+OE	30	4
MA Thesis	-	O	Written Master's thesis	-	10

5. Grading table:

ECTS Grade	Definition (European)	Jagiellonian University	Equivalent Masaryk University	Equivalent University of Pécs	Equivalent Matej Bel University
A	outstanding performance with only minor errors	5,0/ very good / bardzo dobry (eq. to 1)	Excellent/ výborně A (equivalent to 1)	5 (excellent/ very good)	A (equivalent to 1) Excelent 100% -94%
B	above the average standard but with some errors	4,5/ good plus/ plus dobry (eq. to 1.5)	Very good /Velmi dobře B (equivalent to 1,5)	4 (good)	B (equivalent to 1,5) Very good 93% -87%
C	generally sound work with a number of notable errors	4,0. Good/ dobry (eq. to 2)	Good /Dobře C (equivalent to 2)	3 (moderate)	C (equivalent to 2) Good 86% -80%
D	fair but with significant shortcomings	3,5/ sufficient plus/ plus dostateczny (eq. to 2,5)	Satisfactory/ Uspokojivě D (equivalent to 2,5)	2 (D) (satisfactory)	D (equivalent to 2,5) Satisfactory 79% -73%
E	performance meets the minimum criteria	3,0/ sufficient/ dostateczny (eq. to 3)	Sufficient/ Vyhovujici E (equivalent to 3)	2 (E) (satisfactory)	E (equivalent to 3) Sufficient 72% -65%
F	considerable further work is required, failed	2,0/ failed/ niedostateczny (eq to 4)	Failed/ Nevyhovujici (equivalent to 4)	1 (failed)	FX Failed 64% and less

ATTACHMENT 2: FINANCIAL AGREEMENT OF JOINT SECOND CYCLE DEGREE PROGRAMME IN INTERNATIONAL RELATIONS: EUROPE FROM VISEGRAD PERSPECTIVE

1. The fee income and any other funding generated by the Programme will constitute the budget of the Programme and will be distributed between the Consortium Partners on the basis of agreed breakdown system. The Consortium Co-ordinator manages the Programme's budget.
2. It is the Consortium Co-ordinator's responsibility to distribute funds in accordance to the principles agreed in bilateral financial agreements between the Consortium Partners.
3. All Partners agree to deposit 10% minimum of the Programme fees for contingency.
4. The contingency funds will be used for the Management Committee Meetings such as: travel costs, accommodation and board. Contingency funds will also be used for final master examinations committee costs, coordination and programme management, website maintenance and programme promotion, unless it is agreed differently.
5. The contingency funds will be deposited at the Co-ordinator of the Consortium.
6. Each Partner agrees to keep a full financial record and documentation for all transactions relating to funds distributed under this contract in accordance with Partner Universities
7. The Consortium applies the following fees:
 - 7.1 tuition fee for the EU students of **EUR 4000,00** per academic year, including contingency.
 - 7.2 The tuition fee for non-EU students of **EUR 5750,00** per academic year, including contingency.
 - 7.3 The fee for organisation addition term of thesis defence in the amount of **EUR 750**.
 - 7.4 Fee for retaking course - internal rules of Partner university hosting students at a relevant semester are applied
8. In extraordinary circumstances the Consortium may offer tuition fee reduction. Tuition fee reduction will be reserved only for limited number of students of the whole cohort in a given academic year depending on budget situation in respective academic year.

9. Breakdown of financial means per each Partner required to cover implementation costs at Partner universities based on estimated budget of the Consortium is as follows:

10. Tuition fee for European Union students:

Consortium tuition fee: **EUR 8.000**

Contingency: **EUR 1.200**

Consortium tuition fee excluding contingency: EUR 6.800

Consortium Partners will receive **EUR 1.700** per semester when they host the students of the programme.

Tuition fee for non-European Union students:

Consortium tuition fee: **EUR 11.500**

Contingency: **EUR 1.600**

Consortium tuition fee excluding contingency:

EUR 9.900

Consortium Partners will receive **EUR 2.475** per semester when they host the non EU students of the programme.

Each Partner university receives its share of the tuition fee not later than a month after having received funds from all enrolled students.

**ATTACHMENT 3: ADMISSION CRITERIA OF THE JOINT
SECOND CYCLE PROGRAMME IN INTERNATIONAL RELATIONS:
EUROPE FROM VISEGRAD PERSPECTIVE**

1. The admission procedure reflects internal requirements of all Partner universities. This includes formal status of students admitted to this joint programme.

2. The admission regulations of this programme are as follows:

2.1 The programme is designed for all students who hold a university degree equivalent to the first cycle studies level or higher in accordance with national nomenclature of Partner universities particularly in humanities, social science, economics and law with required level of English.

2.2 Evaluation of applications, including examination of submitted diploma documentation, is proceeded jointly under recommendation of Management Committee of the consortium in accordance with internal regulations of admission procedure of the Co-ordinator of the Consortium.

2.3 Registration and admission to the programme is done by the Jagiellonian University in Kraków through its online application system: www.erk.uj.edu.pl in close cooperation with the Partner universities.

2. Admission criteria are recommended by the Partner universities each year.

ATTACHMENT 4: DETAILED ADMISSION CRITERIA FROM THE ACADEMIC YEAR 2014/2015.

1. A candidate wishing to apply for the programme needs to provide the following documents:

- Application form printed from the individual OAS account and signed by the applicant,
- Higher education Diploma confirming that a candidate holds at least a first cycle university degree
- Photocopy of high school diploma
- Diploma supplement or final transcript of records
- Proof of English language skills as according with law regulations of the country of the University responsible for the registration and admission to the programme unless the Consortium will decide of the higher required results. This requirement does not apply for applicants who have completed a degree entirely in English.
- Motivation Letter
- Reference Letter (confidential)
- Curriculum Vitae (Europass format)
- Foreign Language Skills document (Europass format)
- Copy of the passport (photo page) (or if applicable EU national ID card),
- Sworn translation into English of higher education Diploma and diploma supplement of final transcript of records.

2. All documents, except the copy of the passport (photo page) (or if applicable EU national ID card), must be submitted in English. All copies should be certified by the respective Institutions.

3. Where the degree is not yet conferred, the student will be asked to present proof of his/her status and may present the degree certificate at a later date but before the start of the programme.

3. Where the proof of English language skills certificate is not yet conferred, the student will be asked to submit during the admission process a statement that he/she will pass a required English test at a later date but before the start of the programme. Under extraordinary circumstances student may ask to extend the deadline to submit the required certificate at a later time but no later than until the end of the first semester of the programme.

4. Applications will be assessed upon the admission criteria, based on the following weight of elements calculated in a number of points assigned in the scale from 0 to 100 points.

- Academic merit of the application **40 points max**, including
 - grades identified in the transcript of records: 20 points max.
 - relevance of the subject area of previous studies to the subject area of the programme 5 points max.
 - academic record of the candidate, including publications, participation in conferences, academic associations, academic mobility, scholarships: 15 points max.
- Non-academic activity related to the subject area of the programme, including internships (10 points max.) and activity in public Institutions whose activity is related to the subject area of the programme (10 points max.) : **20 points max.**
- Personal motivation of the candidate to undertake the programme: **30 points max.**, including:
 - relevance and consistency of candidate's argumentation explaining reasons to apply for the programme – 15 points max.
 - motivation to undertake the programme at Partner universities of the Consortium – max. 15 points
- Evaluation of the reference letter – **max. 10 points**, including:
 - endorsement of candidate's scientific competences: 5 points max.
 - endorsement of candidate's social and cultural competences: 5 points max.

Detailed admission information as well as the deadline for application are to be provided on the Jagiellonian University admission website: www.rekrutacja.uj.edu.pl and www.erk.uj.edu.pl as well as the joint programme website: <http://www.visegradstudies.eu> .

ATTACHMENT 5: THE COMPOSITION OF THE VNDREAM CONSORTIUM BODIES

1. General Board

Its members are: statutory representatives of Partner universities responsible for supervision of international study programmes and academic co-ordinators from each contracting parties. General Board consists of:

Jagiellonian University in Kraków:

Prof. dr hab. med. Wojciech Nowak, (Rector), Prof. dr hab. Bogdan Szlachta, (Dean of the Faculty of International and Political Studies)

Masaryk University:

Doc. PhDr. Mikuláš Bek, Ph.D. (Rector), doc. PhDr. Břetislav Dančák, Ph.D. (dean, Faculty of Social Studies)

University of Pécs:

Prof. Dr Zeller, Gyula, (Senior Vice Rector)

Prof. Ferenc Fischer (Dean, Faculty of Humanities)

Matej Bel University in Banská Bystrica

doc. Ing. Vladimír Hiadlovský, Ph.D., CSc., (Rector), Prof. PhDr. Ján Koper, Ph.D. (Dean, Faculty of Political Science and International Relations)

2. Management Committee

Management Committee consists of:

- Jagiellonian University in Kraków:

Prof. dr hab. Zdzisław Mach, dr Marcin Grabowski, dr Grzegorz Pożarlik, mgr Elżbieta Baran, mgr Sylwia Boryka, mgr Monika Nowak.

- Masaryk University:

Doc, PhDr. Vít Hloušek, Ph.D., PhDr. Petr Suchý, Ph.D., Mgr. Petra Kuchyňková, Ph.D., Mgr. Jolana Navrátilová

- University of Pécs:

Gábor Czéh, Andrea Schmidt PhD, Dr. Judit Vaszari, Dr Tarrósy, István

- Matel Bej University in Banská Bystrica:

Asst. Prof. Branislav Kovacik, Prof. Gilles Rouet, Ph.D., Lucia Husenicova, PhD, Maria Rostekova, PhD

3. Joint Programme Co-ordinator

Joint Programme Co-ordinator is Prof. dr hab. Zdzisław Mach, Jagiellonian University.

4. Joint Programme Manager

Joint Programme Manager is dr Grzegorz Pożarlik, Jagiellonian University.